



WALTHAMSTOW HALL SEVENOAKS

Construction (Design and Management) (CDM Regulations) Policy

INTRODUCTION

The aim of this policy is to ensure that the School effectively manages the health, safety and welfare of construction projects and promotes the inclusion of Health and Safety considerations in the design process as set out in the Construction (Design and Management) Regulations 2015 (CDM)

This policy covers all employees of and workers or contractors for the School who undertake construction activities. Construction work includes any construction, alteration, conversion, fitting out, commissioning, renovation, repair, redecoration, cleaning (pressure washing, sand blasting, using a corrosive / toxic substance), decommissioning, demolition and dismantling works.

The School will comply with the requirements of CDM and in particular ensure that:-

“Construction projects deliver structures which are safely built, safe to use and safe to maintain.”

Responsibilities

The School will be the Client under CDM and on all construction projects will, so far as is reasonably practicable:

- Appoint competent persons to the project team.
- Allow adequate time for the design, planning and construction work to be undertaken.
- Provide key information to the project team, including that regarding the site and existing structures.
- Put in place arrangements for communication, co-operation and general management of the project.
- Check that contractors have adequate welfare facilities in place before work starts on site.
- Liaise with designers so that workplaces are correctly designed.

Notification to HSE

In addition, where projects are notifiable (work lasts longer than 30 construction days with more than 20 workers working at the same time or involves more than 500 person days of work) to the Health & Safety Executive, or have more than one contractor the School will:

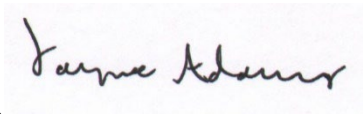
- (a) Appoint a Principal Designer to plan, manage and co-ordinate the pre-construction phase
- (b) Appoint a Principal Contractor to plan, manage and co-ordinate construction work

- (c) Ensure that work does not start on-site until a suitable construction phase health & safety plan has been developed by the Principal Contractor
- (d) Keep up to date and make available to anyone who needs it, a health & safety file.

The Bursar will have the responsibility for implementing this policy with support from the Estates Manager as appropriate.

Walthamstow Hall policies are approved, ratified and reviewed regularly by the Governing Body and in the light of statutory requirements.

Reviewed March 2023
Next Review Date March 2024

Signed:  Date: ...17 March 2023.....

Mrs J B Adams
Chairman of the Governing Body

References

The HSE document "Need building work done?" A quick guide for clients on the Construction (Design and Management) Regulations 2015 (www.hse.gov.uk/pubns/indg411.pdf)